

Healthy, Safe, Clean and Green Communities Scrutiny Committee

Work Plan – 2017 – 2018

Vision: to enhance and improve the wealth profile, well-being and quality of life for the communities of Bolsover District

Corporate Aim: Supporting our Communities to be Healthier, Safer, Cleaner and Greener

Date of Meeting	Items	Lead Officer	Notes
27 th June 2017	<ul style="list-style-type: none"> • Selection of Scrutiny Review • Prioritising the work plan 		
24 th July 2017 <i>(originally scheduled for 1st August 2017)</i>	<ul style="list-style-type: none"> • Quarter 1 – Performance Update. • Approve scope for Environmental Enforcement Review. 	Kath Drury, Information, Engagement and Performance Manager	
19 th September 2017	<ul style="list-style-type: none"> • Review work: Environmental Enforcement <ul style="list-style-type: none"> ○ Questionnaire for Members ○ Benchmarking: develop questions for other authorities – dog fouling, litter, fly tipping 		<ul style="list-style-type: none"> ○ Questionnaire sent to BDC Members, relevant DCC Members and Parish Clerks on 27 September 2017. ○ Benchmarking questions developed – telephone research to be carried out by the Chair and Vice Chair ○ ‘Hot spot’ site visits planned for 27 October

17th October 2017	<ul style="list-style-type: none"> • Review work: <ul style="list-style-type: none"> ○ Dog Warden and Env Health Manager ○ Enforcement Powers, Evidential and Public Interest standards ○ Findings from surveys and benchmarking, if available 	<p>Sharon Gillott, Env Health Manager</p> <p>Kevin Shillito and Deborah Cartwright, Principal Solicitors</p> <p>Scrutiny Officer</p>	
14th November 2017	<ul style="list-style-type: none"> • Quarter 2 – Performance Update • Homelessness Briefing 	<p>Kath Drury, Information, Engagement and Performance Manager</p> <p>Diane Bonsor, Housing Needs Manager</p>	
19th December 2017	<ul style="list-style-type: none"> • Draft Licensing Policy • Work Plan • Review work: Environmental Enforcement 	<p>Kevin Shillito, Principal Solicitor</p>	
30th January 2017	<ul style="list-style-type: none"> • Preparation for Annual Review of the Community Safety Partnership. 	<p>Scrutiny Officer</p>	<p>Agree set of questions to provide to Housing Enforcement Manager/Community Safety Officer in advance of the next meeting. See 2017 questions as a starting point.</p>

27th February 2017	<ul style="list-style-type: none"> • Quarter 3 – Performance Update • Annual Review of Community Safety Partnership. 	<p>Kath Drury, Information, Engagement and Performance Manager</p> <p>Deborah Whallett, Housing Enforcement Manager & Jo Selby, Community Safety Officer</p>	Do not include any other items on this agenda. Performance first at 9.30 am and then rest of the meeting dedicated to the annual review.
20th March 2017	<ul style="list-style-type: none"> • Homelessness – update on new approach at BDC to meet new legislative duty. 	Di Bonsor, Housing Needs Manager	
1st May 2017	<ul style="list-style-type: none"> • Quarter 4 – Performance Update 	Kath Drury, Information, Engagement and Performance Manager	

Healthy, Safe, Clean and Green Communities Scrutiny Committee Membership (10 Members)

Councillors; - Sandra Peake (Chair), Hilary Gilmour (Vice-Chair), Toni Bennett, Dexter Bullock, Tracey Cannon, Pat Cooper, Clive Moesby, Tom Munro, Ken Walker, Deborah Watson.

Item to include in work plan from Scrutiny Conference

v.2 13.09.17 LC

v.3 11.10.17 LC

v.4 14.11.17 LC

v.5 30.11.17 LC